

**Thank you for selecting Centennial Court on the campus of The University of Texas at Arlington.**

**Living on campus has obvious advantages such as the ability to walk to class and access to campus resources at your fingertips. Additionally, studies show that students living on-campus actually have a better opportunity for academic success and personal growth and better prepare the student for the "real world."**

**Practical stuff aside, Centennial Court is a community of activity and excitement. The heart of the action at The University of Texas at Arlington, the closeness of your friends and the privacy of your home away from home, make this the best place to enjoy your college experience.**



**INSTRUCTIONS FOR COMPLETING AND RETURNING THE LEASE CONTRACT**

Carefully read the entire **"Centennial Court Lease Contract Addendum"** attached. Remember that by signing the Lease Contract, you are acknowledging that you have read and understand the entire Centennial Court Lease Contract Addendum and you are entering into a legal and binding contract which has financial penalties if cancelled for personal reasons (see Section 31).

When you complete and sign the Centennial Court Lease Contract and return it, you agree to be bound by the contract provisions contained in the Centennial Court Lease Contract Addendum and accept the accommodations to which you may be assigned. New students' units are assigned after returning residents have been assigned to their units. Full Year Term contracts are given priority.

**Mail the completed Lease Contract with your check in the amount of \$150 to Centennial Court Apts. 700 W. Mitchell Circle, Arlington, TX 76013. (\$100 Security Deposit and \$50 non-refundable Application and Processing Fees).**

**\*Reminder: Send your separate FURNITURE LEASE AGREEMENT, completed with your Lease Contract!**

**\*If you are interested in making payment by credit card, please contact our office at 817-436-4800.**

**Submission of this completed Lease Contract DOES NOT guarantee you a confirmed bed space. You will be notified of your confirmed bed space upon receipt of a signed copy of this Lease Contract from the Director, confirming your unit style and payment plan in Part II & V of the Lease Contract.**

**Part I – "Your Data"**

- 1-2. Print your last name, first name and middle initial as they appear on your University admission materials. Do not use any nicknames.
- 3-6. Print your permanent home street address, city, state, and zip code.
- 7-8. Print your permanent telephone number and cell phone number (if applicable).
9. Print your email address.
10. Print your Social Security Number or University provided Student Identification Number.
11. Print your Birth Date.
12. Print an emergency contact name other than the guarantor listed in Part IV.
13. Print the telephone number for your emergency contact.
14. Circle your gender.
15. Circle the "class year" you will be in school at the beginning of the fall semester: FR for freshman, etc.
16. Indicate what college/university you are registered for and will be attending.

**Part I – "Roommate Data"**

17. **ROOMMATE(S) REQUESTED** – If you know someone coming to Centennial Court and you would like to live with him/her and it is a mutual roommate request, we will try to accommodate your request. Please print the full name of the person with whom you would like to live. Roommate requests are NEVER guaranteed until you receive confirmation of unit assignment towards the end of the summer.
18. Print your curriculum or major field of study.
19. Please indicate your smoking preference.

## **Part II – “Choose Your Unit Style and Payment Plan”**

This portion of the Lease Contract is where you select Unit Style, Term and Payment Plan for the Unit you request. Please be sure you read and follow directions for STEPS 1 – 4 CAREFULLY.

**STEP 1: *It is important to note that all Full Term Contracts are given priority.*** Please make your selection from the unit style you are willing to accept and rank order your preference by placing a number in the “Rank Order” box of that unit style. 1 = First Choice, 2 = Second Choice, 3 = Third Choice. **DO NOT place a “Rank Order” for any unit style you will not accept assignment.**

**STEP 2:** Please select the term that best meets your needs by placing your initials in the box marked “Your Initials” for each unit style that you have given rank order (i.e. if you rank ordered two unit styles, then you must have a total of two initials, one next to each rank order). If you are requesting to use financial aid to pay your rent you must make application by completing a Financial Aid Deferment and pay a **\$25.00 non-refundable service fee**. The financial aid program may not be offered during the Summer Term.

**STEP 3:** All applicants must have a guarantor with a valid U.S. Social Security identification number. If you are over 23, or do not have a valid Social Security Identification Number, you may elect to make application for residency by meeting our approved credit history standards or by paying rent for the first five installments for Fall and the last four installments for Spring.

**STEP 4:** Complete the separate Furniture Rental Agreement. An additional SEPARATE, one-time furniture payment for each contract is due on or before July 1. Print your name in the space noted “Lessee.” Date the rental agreement, print your name and address, and sign the Furniture Rental Agreement on page 2. **Please note furniture is not available in the efficiency and one bedroom units.**

## **Part III - “Your Acknowledgement and Acceptance”**

Please read and understand the acknowledgements written and offer your acceptance by placing your signature in the space provided. Additionally, please indicate your understandings of statements contained in the Lease Contract Addendum by placing your initials in the boxes provided.

**Submission of this completed Lease Contract DOES NOT guarantee you a confirmed bed space. You will be notified of your confirmed bed space upon receipt of a signed copy of this Lease Contract from the Director, confirming your unit style and payment plan in Part II & V of the Lease Contract.**

## **Part IV - “Guaranty”**

If you are under the age of 23 then a Guaranty MUST be provided. Your Guarantor should read and understand the Guarantor provisions in the Lease Contract Addendum and offer their acceptance and understanding by placing their signature and Social Security Number in the space provided. The Guarantor must also provide a valid Social Security Identification Number and a photocopy of a valid Government Picture ID on or before the day of move-in. If you are over 23 or do not have a valid U.S. Social Security Identification Number, you may elect to make application for residency by meeting our approved credit history standards or by paying rent for the first five installments for Fall and the last four installments for Spring.

- 20-21 Print your guarantor’s last name, first name and middle initial. Do not use any nicknames.
- 22. Print your guarantor’s Social Security Number.
- 23-26. Print your guarantor’s permanent home street address, city, state, and zip code.
- 27. Print your guarantor’s permanent telephone number.
- 28. Your guarantor’s signature.

## **Part V – “Confirmation and Our Acceptance” FOR OFFICE USE ONLY**

Upon acceptance of your Lease Contract by the Owner, the Managing Director will confirm your bedspace at Centennial Court by initialing the box adjacent to your unit style in Part II and by signing “Our Acceptance.” A copy of the completed and accepted agreement will then be mailed to you as confirmation of your bedspace.

**It is only at the time you receive this written confirmation that you are guaranteed a bedspace.**

***Please allow two to four weeks for processing and notification of your guaranteed bedspace. If you are requesting a Lease Contract less than a Full Year, your notification of a guaranteed bedspace may be delayed. If you do not hear from us within this period, we welcome your phone call at 817-436-4800 or e-mail inquiry at [uta@campushousing.com](mailto:uta@campushousing.com)***